

AUTHOR GUIDELINES FOR PUBLICATIONS IN “SOCIAL PHARMACY IN HEALTH CARE” JOURNAL

General requirements

1. “Social Pharmacy in Health Care” journal publishes original and review articles dealing with the social, economic and organizational directions of research, as well as problems of management, quality control, technology and biotechnology in the global health care and pharmacy.

2. Editors accept only original articles (up to 10-11 pages) previously unpublished and those articles that are not considered for publication in other Publishing Houses. The languages of publications are Ukrainian, Russian and English (USA).

3. Authors are responsible for authenticity and originality of the materials submitted. Editors reserve the right to shorten and edit articles.

Reviewing

4. Articles are subjected to anonymous review. The review involves experienced researchers both the Editorial Board members and external experts, including foreign professionals. In case of a negative review a double-blind peer review is used. The Editorial Board makes the final decision on publication of the article. In case of refusal in publication the materials are not returned to the authors and not be re-considered. Original articles and reviews are kept in the Editorial Office for 1 year. Articles that were sent to authors for correction after the review must be returned to the Editorial office no later than 10 days after receipt. In case of exceeding the specified deadline, the manuscript will be re-registered as a new submission with the corresponding change in the date of its publication.

Requirements to the structure of the article

5. Authors should follow the general plan of the article composition, and scientific papers must contain the following mandatory elements:

5.1. **Statement of the problem** in general and its relation with important scientific or practical tasks.

5.2. **Analysis of recent research and publications** in which a solution of this problem was started and upon which the author refers to.

5.3. **Identification of aspects of the problem unsolved previously**, which the paper deals with.

5.4. **Objective statement of the article** (task setting).

5.5. **Presentation of the main material of the research** with full substantiation of the research results obtained.

5.6. **Conclusions** of this research and **Prospects for further research** in this area.

5.7. **The list of references** (in two variants) *is arranged according to the order of references in the text order*. The list should include publications of the last 5 years. Earlier publications are allowed only in special cases. Every publication in the reference list should be referenced in the text of the manuscript in square brackets.

Submission of Manuscripts

6. Articles are submitted to the Editorial office in two copies (on paper and electronic version) with the referral of the organization where the work is performed (for authors of NUPh – it is order “For publication” on the printed version of the article with the signature of the person in charge of NUPh and certified by seal) and the expert evaluation allowing their open publication. The second copy of the article is signed by all authors.

7. Authors of articles submitted to the Editorial office for publication in the journal confirm with their personal signatures on the copies of their manuscripts:

7.1 their consent to record-keeping of the authors' data required for the articles processing (full name, academic title, academic degree, position and place of work, address for correspondence, office telephone, E-mail) by the Publisher with the purpose of providing relations in the field of intellectual property rights, including copyright;

7.2 the permission for publication of personal data of the authors (full name, academic title, academic degree, place of work, office telephone, E-mail) in the journal together with the article;

7.3 their consent to making public the complete online version of the article (or abstracts) on the sites of the National University of Pharmacy, National library of Ukraine named after V. I. Vernadsky and other portals of academic periodical publications with the obligatory reference and maintenance of moral right.

8. With the manuscript the authors should provide a written consent (“The author’s contract” about the transfer of non-exclusive property rights for a scientific article) **to make it available to be on open access of scientometric databases.**

9. The data about authors should be given with the article on a separate sheet of paper and in the electronic version, they include: academic title, academic degree; surname, first and second name (in full); place of work and position of the author; address, telephone and fax numbers, E-mail for correspondence, as well as the number

of digital identifier **ORCID** iD, more detailed information can be obtained from <https://orcid.org/>.

10. To the printed version of the article an electronic copy in the original language and in English should be attached. In case of submission of the manuscript in English it is mandatory to present the Ukrainian (or Russian) version of the article. Electronic versions of the article and the author's data must be entered into **Open Journal Systems** through the link <http://sphhcj.nuph.edu.ua/>.

Requirements for Manuscripts

11. The text of the article should be typed in size 14 in 1.5 spacing on a white basic standard sheet A4 (the width of the text file is 3 cm on the left, 1 cm on the right, 2 cm on the top and at the bottom); it begins with the following data: *UDC*, the **Title of the article**, the **initials and surnames of all authors**, the *names of organizations* where the work is performed, the list of 5-8 key words (concepts) in Ukrainian, Russian and English. **Key words are listed using a semicolon, for example: healthcare; social pharmacy; social medicine.**

12. The article should be accompanied with three Abstracts of not more than 200-250 words (**not more than 250 words**) in Ukrainian, Russian and English (at the beginning of the article). The abstract should contain: *UDC*, initials and surnames of all authors, title, key words given using a semicolon.

Presentation of Abstracts:

UDC...

Initials and surnames of all authors

TITLE OF THE ARTICLE

Text... (indented paragraph)

Key words:

Abstracts should be informative, structured in accordance with the article (repeat logic description of the results), laconic and clear, with a convincing wording and contain the following obligatory elements:

- **aims** (tasks) of the research;
- **materials and methods**;
- **the results of the research**;
- **conclusions**.

13. **Tables** should be typed with a "Word 6.0, 7.0" text editor in the text of the article and arranged as follows:

Table 1

**The name of the table with center
formatting of the page**

Figures should be inserted in the text of the article with the compulsory addition of the output file in electronic form and made in the following way:

Fig. 1. Captions (in the center)

Formulas (mathematical and chemical) should be submitted in the text of the article and should be made in the programs embedded in Word or compatible editors.

The information contained in tables and figures should not be duplicated.

14. The list of references should include publications of the last 5 years. Earlier publications are allowed only in special cases.

14.1. Each paper in the list of literature should be referred to in the text of the manuscript (in square brackets).

14.2. Two variants of the reference list should be provided:

the first variant should be made in accordance with the State Standard GOST 7.1-2006 used in theses;

the second variant is intended for the analysis of articles in the international scientometric databases. The block *References* repeat the list of sources with the Latin alphabet, Cyrillic sources should be provided in a transliterated form.

14.3. Transliteration should be done according to the original language in accordance with the Resolution of the Cabinet of Ministers of Ukraine No. 55 dated January 27, 2010 "On regulation of transliteration of the Ukrainian alphabet by Latin" (for the Ukrainian language), or the requirements of the order of the FMS of Russia No. 26 dated February 3, 2010 (application No. 10) (for the Russian language).

14.4. The list of information sources in the block *References* must be done in accordance with the **APA** international standard (to prepare a proper reference list according to the requirements of ARA you can refer to the online resource – <http://www.citethisforme.com/>).

15. Manuscripts made without the given rules are not registered by the Publisher and they are not returned to the authors.

16. Articles are taken by the executive secretary of the journal Kubareva I.V., contacts:

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E-mail: socpharm-journal@nuph.edu.ua

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